

Folio Number

Existing Name in the folio

Status ☐ Partnership Firm ☐ Company/Corporate ☐ Trust ☐ Flls

Due to change in legal name, I/We request Monarch Mutual Fund to update new name in the folio and various records as per details mentioned below.

New Name to be Updated

Date of Incorporation PAN

CONTACT DETAILS

Email ID

Contact Person for Non Individual investors

Mobile No. Tel No.

COMMUNICATION ADDRESS (Mention new address in case of any change)

for KYC compliant folios, address change needs to be carried with KRA and not directly with the Fund / Registrar.

Address Line 1

Address Line 2

Address Line 3

City State Pin

Mandatory Documents, in new name, to be attached: Documents should be duly certified and attested.

Partnership Firms	Company / Body Corporate / Trust / Flls / Banks / Association
- KYC letter in new name - Certificate of registration - Entry in Register of Firms (registered firms) - Declaration signed by all partners (unregistered firms)	- KYC letter in new name - Certificate of incorporation from registrar of companies, or - SEBI Registration Certificate in case of Flls, or - Constitution / Registration Document in new name, and - PAN card copy in new name - Authorised signatory list in new name

DECLARATION AND SIGNATURE

I/We request Monarch Mutual Fund (the fund) to change the name of the unitholder in the folio/s mentioned above due to legal change in name. I/We agree to hold the fund, AMC and registrar harmless and indemnified due to effecting this name change.

Sole / First Holder	Second Holder	Third Holder

INSTRUCTIONS

- If you have multiple Folios, please fill a separate form for each folio.
- Following documents need to be submitted for the change of name:
 - Certificate of Incorporation & Certificate of name change
 - SEBI Registration Certificate in case of FIIs
 - Board Resolution & Authorized Signatory List
 - Memorandum & Articles of Association / Trust deed/ Partnership deed
 - The entry in the Register of Firms (In case of a registered partnership firm)
 - Declaration confirming and declaring the change of name signed by all the partners (in case of an unregistered partnership firm)
 - PAN card copy in new name
 - Verified KYC acknowledgement in the new name
 - Cancelled cheque leaf of the new bank account in the New Name OR New bank account proof
- In the event of a request for change in name being invalid/incomplete/ not satisfactory in respect of signature mismatch/ document insufficient/ not meeting any requirement more specifically as indicated in clauses, the request will be liable for rejection.

CHANGE OF NAME: REQUEST FORM

Received, subject to verification, request for change of name in

Folio Number

Stamp & Signature